

(87)

GOVERNMENT OF ASSAM  
PLANNING & DEVELOPMENT DEPARTMENT

No. PDP(PP) 25/2001/pt/215

Dated Dispur, the 27<sup>th</sup> November, 2012.

From Kumar Sanjay Krishna, IAS  
Principal Secretary to the Govt. of Assam,  
Planning & Development Department.

To The Principal Secretary/ Commissioner & Secretary/ Commissioner & Spl. Secretary/  
Secretary to the Government of Assam,

.....Department.

Sub : New Guidelines issued by the Ministry of DONER for projects under NLCPR

Ref : DO.No.DNER/NLP -III/1(Guide)/2002 dtd. 15.11.2012

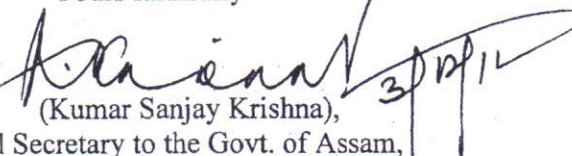
Sir

In inviting a reference to the letter No. and subject cited above I am directed to inform you that Joint Secretary, Ministry of DoNER in the letter addressed to the Chief Secretary, Assam has conveyed the recommendations made by the NLCPR Committee of the Ministry of DoNER in its 110<sup>th</sup> meeting. The Committee has recommended to adopt revised format for submission of Utilisaton Certificate & Quarterly Progress Report(copy enclosed). The Committee has also made the following two recommendations and it is requested for strict adherence of these recommendations as no request from State Government shall be entertained after lapse of the time lines mentioned:

1. After retention of projects under NLCPR scheme, State Govt. should ensure submission of DPRs at the earliest and not later than 8 months from issue of letter conveying retention of project failing of which project/s will be dropped/ deleted from retain list of projects without any further notice to State Govt. State Govt. shall not be entitled for any replacement /substitution for such project
2. After sanction of projects under NLCPR scheme, State Govt. should ensure issue of tenders and award of works for entire project within six months of issue of administrative and financial approval. Copy of work order issued by State Govt. should reach Ministry of DONER within next two months i.e. within 8 months from issue of administrative and financial approval failing which, project shall be dropped and funds released, if any, shall be adjusted against any other ongoing project. State Govt. shall not be entitled for any replacement /substitution for such project.

In view of the above, you are requested to follow the above mentioned guidelines and to submit UC & QPR in the revised format enclosed.

Yours faithfully

  
(Kumar Sanjay Krishna),  
Principal Secretary to the Govt. of Assam,  
Planning & Development Department.

Dated Dispur, , the 27<sup>th</sup> November, 2012.

Memo No. PDP(PP) 25/2001/215-A

Copy forwarded to:

1. The Chief Engineer of PWD(R&B)/PWD (Building)/PHE/ Irrigation/water Resources/ Power(AEGCL/ APDCL) for favour of information and necessary action.
2. The Director, Tourism/Cultural Affairs/ Town & Country planning/Sports & youth Welfare / Medical Education/Higher Education/ Technical education for information and necessary action.
3. The Principal Secretary, BTC, Kokrajhar/Dima Hasao Autonomous Council, Haflong/ Karbi Anglong Autonomous Council, Diphu for information and necessary action.
4. The Development Commissiner, Hill Areas, Housefed Complex, Dispur for information and necessary action.
5. The commandant, 47BRTF, C/O 99 APO, Jalukbari, Guwahati-14.
6. ....

By order etc.

(J.C. Phukan)

Additional Director ,(PP)

to B. M. Sarker  
AEE  
Please  
12-12-12

407 rd  
K. Borah  
12-12-12

## CHECKLIST FOR SUBMISSION OF UC OF NLCPR PROJECTS

Name of work : \_\_\_\_\_

Sl. No.	Required Document for U.C.	Remarks
1	Whether UC is in prescribed format & all pages are authenticated ?	
2	Whether latest QPR giving requisite details as per format available ?	
3	Whether latest dated & signed photographs of work done available ?	
4	Whether work plan with mile stone & time frame available ?	
5	Whether inspection report of nodal officer available?	
6	whether tender cost of project & works order available ?	
7	Whether reason for delay furnished ? If yes, is it acceptable to Dept ?	
8	Whether revised / firm date of completion of project indicated ?	
9	If yes, whether it is acceptable to Govt ?	
10	Whether matching share of state has been released under project ?	

Executive Engineer, PWD

Superintending Engineer, PWD

.....Rural / State Road Division

.....Road Circle

**UTILISATION CERTIFICATE****PROJECTS UNDER NON-LAPSABLE CENTRAL POOL OF RESOURCES SCHEME**

1. Name of Project : .....
2. Location : .....
- State..., Distt.... : .....
3. Approved Cost of Project (Rs. In lakh) : .....
4. Date of Approval of Project/scheme : .....
5. Approved Support from NLCPR (Central Share) ( Rs. In lakhs) : .....
6. State Share (Rs. In lakh) : .....

**Releases made till date (breakup in the following order):****A. Central Share**

Sl No.	Letter No & date	Amount
1	DNER/NLP/ / /2002 DATED	Rs. lakh
2		

**B. Current release/releases for which the UC is being furnished (Central Share):**

Sl No.	Letter No & date	Amount
1	DNER/NLP/ / /2002 DATED	Rs lakh

Certified that out of Rs..... lakh. (in words) released under Non- lapsable Central Pool of Resources by Ministry of Development of North Eastern Region during financial year ..... and Rs..... (in words ) on account of unspent balance of previous year/ years, a sum of Rs..... lakh (in words) has been utilized for the purpose funds were released:

Further certified that I have satisfied myself that conditions on which assistance from Non-lapsable Central Pool of Resources was released have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that money was actually utilized for purpose funds were released.

Kinds of Checks exercised

1. Vouchers and Books of Accounts.
2. Measurement Books
3. Grant-in-aid/Loan Register
4. Expenditure Register.

The balance of Rs. \_\_\_\_\_ is remaining unutilised as on (date/month/year)

<b>Signature by the Departmental Secretary:</b>	<b>Counter Signature by Planning Secretary:</b>
Name :	Name :
Date :	Date :
Place :	Place :
Office Seal :	Office Seal :

**QUARTERLY PROGRESS REPORT FOR QUARTER ENDING..... (DATE)  
PROJECTS UNDER NON-LAPSABLE CENTRAL POOL OF RESOURCES SCHEME**

**A. Identification Particulars**

1. Name of Project :
2. Location : State - :  
Distt - :
3. Approved Cost (Rs. In lakh) :
4. Date of Approval of Project/scheme :
5. Tendered Cost (Rs. In lakh) :
6. Date of award of Contract :  
[Copy of Work Order to be attached (only once for the quarter in which it was issued. Need not be submitted if submitted in earlier quarter)]
7. Whether Contract awarded on Turnkey basis :
8. Whether awarded work is being executed based on PERT/CPM :
9. Original Date of Completion of Project/scheme :
10. Re-scheduled Date of Completion of Project/ Scheme :
11. Executing Agency (State Govt./ PSU/ other agency (specify) :

**B. Over all Progress**

	Items	Physical Progress (%)			Total Expenditure Incurred (Rs in lakh)
		Beginning of Quarter	During Quarter	End of Quarter (Cumulative)	
1.					
2.					
3.					
4.					
	<b>Over all Physical Progress /Total Expenditure</b>				

**A. Progress of Release of State Share**

S. No.	Release of Funds/Payments	Date	Amount (Rs. In Lakh)
a.			
b.			
<b>Total State Released</b>			

**D. No of Photographs attached : .....(Numbers)**

(Minimum 2 photographs of 4" x 6" size, of major component executed / under execution, from different angle, properly pasted on A4 size paper should be submitted. On each A4 size paper only 2 photographs may be pasted. Photographs should be dated and signed by Nodal officer. In case of Road projects photographs at a distance of every 1 Km may of road completed may be submitted.)

<b>Signature by the Nodal Officer:</b>	
Name :	
Designation:	
Date :	
Place :	
Office Seal :	

<b>Signature by Chief Engineer of Implementing Department:</b>	
Name :	
Designation:	
Date :	
Place :	
Office Seal :	